

APPROVED
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, November 10, 2016 – 5:30 p.m. Ledge Light Health District

The Regular November meeting of the Ledge Light Health District Board of Directors was held on Thursday, November 10, 2016 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were, Chairperson Kent Sistare, Treasurer Ken Nogacek, Secretary Sue Vincent, Steve Carlow, Candace Devendittis, Maryellen Grace, Susan Graham, Stephenie Guess, Bonnie Reemsnyder, Kevin Serpa, Director of Health Steve Mansfield, and Supervisor, Administration/Finance & Special Projects Jen Muggeo, Epidemiologist Russell Melmed, and Project Assistant Estelle Harrison. Absent excused were Vice Chair Jackie Massett, Danielle Gelinas, and Barbara Gerrish. Absent unexcused were Lewis Thomas and Corina Vendetto.

- I. CALL TO ORDER- Chairman K. Sistare called the meeting to order at 5:31 pm.
 - a. Adoption of the Meeting Minutes of 10/13/16 - After a motion by K. Serpa that was seconded by M. Grace, the minutes were unanimously approved. B. Reemsnyder abstained.
- II. PUBLIC PARTICIPATION– none.
- III. STAFF PRESENTATION- R. Melmed gave an overview of a recent outbreak investigation in the District.
- IV. REPORT FROM THE CHAIRPERSON- Chairman Sistare gave a report on his activities.
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
 - a. Personnel- none; b. Finance- none; c. Bylaws- none; d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield provided detail on his written November report.
- VIII. FINANCIAL REPORTS- J. Muggeo presented the financial report.
- IX. OLD BUSINESS- none
- X. NEW BUSINESS- none
- XI. OTHER- none
- XII. ADJOURNMENT - After a motion by K. Serpa that was seconded by S. Vincent, the meeting adjourned at 6:11 p.m.

Respectfully submitted,

Estelle Harrison, Recording Secretary