

**Approved**

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, March 12, 2015 – 5:30 p.m. Ledge Light Health District

The regular March of the Ledge Light Health District Board of Directors was held on Thursday, February 12, 2015 – 5:30 p.m., at Ledge Light Health District, 216 Broad Street, New London. Present were Chairperson Kent Sistare, Vice Chair Jackie Massett, Secretary Sue Vincent, Treasurer Ken Nogacek, Candace Devendittis, Danielle Gelinas, Barbara Gerrish, Maryellen Grace, Stephenie Guess, Kevin Serpa, Lewis Thomas, Director of Health Steve Mansfield, and Supervisor, Administration/Finance and Health Education/Community Outreach Jen Muggeo.

Absent excused was Joyce Schmidt. Absent unexcused were Steve Carlow and Corina Vendetto.

- I. CALL TO ORDER- Chairperson Sistare called the meeting to order at 5:35 pm.
  - a. Adoption of the Meeting Minutes of 1/8/15 - After a motion by J. Massett that was seconded by M. Grace, the minutes were unanimously approved.
- II. PUBLIC PARTICIPATION– none
- III. STAFF PRESENTATION–Russ Melmed, Epidemiologist, presented an overview of a recent complaint investigation.
- IV. REPORT FROM THE CHAIRPERSON- Chairperson Sistare had nothing to report.
- V. COMMUNICATION FROM BOARD MEMBERS- none
- VI. REPORTS FROM SUBCOMMITTEES
  - a. Personnel- none; b. Finance- none; c. Bylaws- none; d. Health Equity- none
- VII. REPORT FROM THE DIRECTOR OF HEALTH- S. Mansfield reported on changes in staffing and the process of implementing new policies & procedures.
- VIII. FINANCIAL REPORTS- Jen Muggeo presented the financial report.
- IX. OLD BUSINESS- none
- X. NEW BUSINESS
  - a. Kent Sistare motioned to approve a resolution authorizing the DOH to sign state contracts and Jackie Massett seconded. RESOLVED; that the District Director of Health be authorized to negotiate and sign contracts with the Department of Public and to negotiate and sign any future contract amendments, March 12, 2015 – December 31, 2015.  
The resolution was unanimously approved.
- XI. OTHER- none
- XII. ADJOURNMENT- After a motion by J. Massett that was seconded by C. Devendittis, the meeting adjourned at 6:04 p.m.